

Davis Erin Anderson

[address redacted]

[email address redacted] | [phone number redacted] | www.daviserinanderson.com

Experience

Librarian, Boosey & Hawkes Inc.

January 2007 - present

- Increased productivity in the library by implementing a department-wide SharePoint database
- Designed information architecture and content strategy for the library's SharePoint site
- Wrote technical documentation wiki for the Hire Library Management Services database
- Managed records and archives for rental materials from several music catalogues

Marketing Intern, Orpheus Chamber Orchestra

September 2006 – January 2007

- Increased student ticket sales by 300% within one month
- Launched a social media and print campaign to increase attendance
- Created a contact directory for future fundraising initiatives

Professional Musician

August 2003 – July 2006

- Performed classical music and chamber music as a member of the Traverse Symphony Orchestra
- Maintained an active schedule as a freelance musician throughout Michigan, performing with the Greater Lansing Symphony, the Southwest Michigan Symphony Orchestra, and the Kalamazoo Civic Theater

Music Instructor, Marshall School of Music

May 2005 – July 2006

- Developed music curriculum for junior high and high school students
- Provided clinics and master classes for local junior high and high school band programs
- Maintained schedules and payment plans for more than twelve French horn students

Technical Skills

SharePoint, Microsoft Office, Adobe Photoshop, Drupal, and Languages: HTML/CSS

Professional Affiliations

Special Libraries Association

member since January 2009

- SLA-NY Discussion List Manager, March 2009 - present

ASIS&T (American Association for Information Science and Technology)

member since January 2010

- Student volunteer, ASIS&T Annual meeting, October 2010

Education

Pratt Institute, New York, NY

M.S. Library and Information Sciences, December 2011

- Treasurer, ASIS&T @ Pratt, January 2010 – August 2010
 - Planned, promoted and mc'd Spring symposium on copyright and digital technology
 - Spearheaded budget proposal for 2010 – 2011 academic year
- Vice President - PR, ASIS&T @ Pratt, August 2010 – present
 - Maintained chapter communications, including Twitter, Facebook and WordPress platforms

Western Michigan University, Kalamazoo, MI

M.M. Horn Performance, 2005

- President of Music Graduate Student Society (MUGS), 2004-2005

University of Wisconsin – Madison

B.M. Horn Performance, 2003